



**DLA**  
DEFENSE LOGISTICS AGENCY  
*Established 1961*



The Nation's Combat Logistics Support Agency

**DLA Energy Global Commercial  
Fuel Card Solutions**

**DLA Energy Fuel Card Program  
Management Office**

Mike Park



**WARFIGHTER ALWAYS**



# DLA Energy Fuel Card Programs

- Fuel Card programs include the:
  - DoD Fleet Card
  - Logistics (LOG) Fuel Card
  - Swipe Ships' Easy Acquisition (SEA) Card®
  - SEA Card®
  - U.S. Government Aviation Into- Plane Reimbursement (AIR) Card®
- DLA Energy Card Program Office performs overall program management responsibilities, training and support for DLA Energy's customer purchasing tools used worldwide
- DLA Energy Fuel Card Program policy is P-8
- DLA Energy Class IIIB commercial fuel cards support the warfighter and federal agencies
- Mission critical support
- Team responsible for managing commercial fuel requirements (DLA form 2053) for Into-plane and Bunkers



# U.S. Government Aviation Into-Plane Reimbursement (AIR) Card®

- Supports US Government owned aircraft and refueling vehicles (into-truck) in procuring global commercial aviation fuel and fuel related services at commercial airports
  - AIR Card® can be used on DOD installations (please reference DFSP policy for guidance)
- DLA Energy Into-plane contract locations, the AIR Card® is the sole payment mechanism
  - Physical card solution
- Retail fixed base operators should only be used when a DFSP, International Agreements and DLA Energy Into-plane contract don't provide fuel support
- FY23 Details:
  - 174M Gallons Contract Fuel
    - 234K Transactions
  - 56M Gallons Non-Contract Fuel
    - 80K Transactions
  - Non-Contract FuelRebate: \$1.1M



# Cost for Class IIIB Fuel using the AIR Card®

Priority	Fuel Source	Payment Mechanism	Cost to Customer
1st	DoD Installations	<ul style="list-style-type: none"><li>AIR Card®</li><li>Identaplate/QR Code (commercial entities that have an FPA)</li></ul>	DoD Standard price (military/DoD agencies) or Moving Average Price w/ Cost Recovery Rate (Fed Civs)
2nd	Into-Plane Contract Location	AIR Card®	Into-plane Contract Standard Price (military/DoD agencies) or cost-plus (Fed Civs)
Last	Non-Contract Location	AIR Card®	Local Purchase Standard Price (military/DoD agencies) or cost-plus (Fed Civs) <ul style="list-style-type: none"><li><b>Highest risk</b></li><li><b>Most Expensive</b></li></ul>



# AIR Card® Authorized Fuel Purchases

- Use of the AIR Card® constitutes a Government Order for Class IIIB Fuel and fuel related services in accordance with the Federal Acquisition Regulation (FAR)
- Authorized Class IIIB aviation fuel and fuel additives
- Using the AIR Card® for other than authorized products and services may result in disciplinary or legal action



# Ships' Easy Acquisition (SEA) Card®

- Secure internet application that supports bunker fuel procurements at commercial locations
- Electronically connects DLA Energy bunker merchants (Contract and Open Market) to vessel ordering officers, accountable officials, and the contracting officers
- To be used at global seaports providing marine fuel for large vessels
- FY23 Details:
  - 52M Gallons Contract Fuel
    - 1K Transactions
  - 42M Gallons Non-Contract Fuel
    - 692 Transactions
  - Non-Contract Fuel Rebate: \$575K





# Cost for Class IIIB Fuel using the SEA Card®

Priority	Fuel Source	Payment Mechanism	Cost to Customer
1st	DoD Installations	Contact DFSP for guidance	DoD Standard price (military/DoD agencies) or Moving Average Price w/ Cost Recovery Rate (Fed Civs)
2nd	Bunkers Contract Location	SEA Card®	Bunkers Contract Standard Price (military/DoD agencies) or cost-plus (Fed Civs)
Last	Open Market Location	SEA Card®	Local Purchase Standard Price (military/DoD agencies) or cost-plus (Fed Civs) <ul style="list-style-type: none"><li>• <b>Highest risk</b></li><li>• <b>Most Expensive</b></li></ul>



# DoD FLEET Card

- Allows for the purchase of retail fuel, oil, vehicle accessories, repair, and emergency roadside services
  - Provides minor maintenance and roadside assistance support
  - Physical card solution
- Accepted at more than 450,000 commercial CONUS locations
  - OCONUS FLEET Card is available
- FY23 Details:
  - 12M Gallons Contract Fuel
    - 475K Transactions
  - Non-Contract Fuel Rebate: \$909K





## Swipe (SEA) Card®

- Designed for vessels that can not participate in the SEA Card® program
  - Physical card solution
- Credit Card solution that's accepted worldwide for fuel only
- Used at marinas for gas-and-go type situations
- FY23 Details:
  - 8M Gallons Contract Fuel
    - 24K Transactions
  - Non-Contract Fuel Rebate: \$178K



# Logistics (LOG) Fuel Card

- The Log Card program was launched to all authorized DLA Energy DoD and Federal customers on April 1, 2022
  - Physical card solution
- Program was established as a means to fill the purchasing gap for when other DLA Energy solutions may not be able to support
  - I.e. low quantity requirements and/or locations that don't have available long-term contracts
- The program is a fuel only program
  - All taxes, fees (i.e. processing fees) should be part of the final unit price.
- FY23 Details:
  - 769K Gallons Contract Fuel
    - 2.1K Transactions
  - Non-Contract Fuel Rebate: \$29K



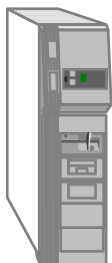
# Card Transaction Process



Card swipe to record fuel transaction on Point of Sale (POS) machine or manually recorded by the merchant.

**Transaction Data:** card number, date, product, quantity, price, supplier

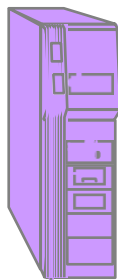
Respective Credit Card Processor



Fuel

Non-Fuel

Transactions rolled up by DODAAC/Sub Account; Document Number Assigned; Standard Price Applied



EBS

Billed data to DFAS-Columbus (DFAS-CO)

Service Obligations



DFAS-CO



Interfund bill / Manual bill



Obligations

Customer

Validate charges



Operating Location (OPLOC) matches bills to obligations and disburses

INVOICE #101				
<b>BILLED TO:</b>	Ready Great Company			
<b>FAX TO:</b>	Ready Great, 123 Aerospace St., Any City, 123 456 7890			
<b>From:</b>	Ready Great Bank			
<b>Account Name:</b>	1000 0000			
<b>Bank:</b>	0000 0000			
<b>Account Number:</b>	0000 0000			
<b>DESCRIPTION</b>	<b>RATE</b>	<b>HOURS</b>	<b>AMOUNT</b>	
Contract Fee	\$10.00/hr	1	\$100.00	
Contract				
Crew Training	\$10.00/hr	2	\$200.00	
Refueling Single	\$10.00/hr	3	\$300.00	
Refueling Operations	\$10.00/hr	3	\$300.00	
TOT	\$10.00/hr	4	\$400.00	
<b>Sub-Total:</b>			\$1,200.00	
<b>Total (Incl. Sales Tax @ 5.00%):</b>			\$1,260.00	
<b>TOTAL:</b>			<b>\$1,260.00</b>	

"Business as usual"

To customer Resource Manager



# Transaction Processing

- Fuel Transactions
  - Fuel paid by DLA Energy and customer billed by Defense Finance and Accounting Service (DFAS)
  - Standard price (military and DoD agencies) or cost-plus (Fed Civ)
- Non-Fuel Transactions
  - Invoiced directly to card account from the Card Provider
  - Account must reimburse Card Provider by invoice due date
  - Card account responsible for certifying non-fuel purchases



# Card Program Training

- Accountable Official Training
  - Ensure training is complete prior to official assignment
  - Ensure refresher training is completed every three years
- Card User Training
  - Ensure training is complete prior to card usage



# Audit Readiness and Risk Management

- Prevent Fraud, Abuse and Misuse
  - Sampling
  - Accountable Official (AO) reviews/validation
  - Delinquencies
  - Duplicate Filters
  - Dispute
  - Fraud alerts (where applicable)



# Audit Readiness and Risk Management

- Authorization Control Limits
  - Price Reasonableness
  - Fuel Capacity
  - PIN Number
  - Profiles (dollar limits)
  - Strategic Sourcing





## Spotlight on Card Programs

- Increase awareness of merchant overcharges
- Increase fuel industry participation in the programs
- Attend meetings with industry to observe advancements
- Grow the programs



# Discussion

